

From: [Rhotenberry, William](#)
To: [Smith, Monica](#)
Cc: [McQuiddy, David](#); [Broyles, Ragan](#); [Petersen, Chris](#)
Subject: Re: OT has been approved as follows:
Date: Thursday, April 04, 2013 6:54:39 AM

Thnx Monica.

From: Smith, Monica
Sent: Wednesday, April 03, 2013 8:14:18 PM
To: Rhotenberry, William
Cc: McQuiddy, David; Broyles, Ragan; Petersen, Chris
Subject: FW: OT has been approved as follows:

Bill you have received approval to work OT on Monday April 1 – Tuesday April 9 . The current operational period is from 6:30am -7:30pm. In order to provide coverage of the OPS position for the entire operating period, you and Mike McAteer have been are sharing the responsibilities since April 2. Seeing that Mike McAteer’s normal schedule is 8:30 – 5pm , and you normal work hours are 7-3:30pm, you are approved to work **up to the following amount of OT:**

Monday April 1	3 hours
Tuesday April 2	.5 hours (6:30 am – 7am)
Wednesday April 3	.5 hours (6:30 am – 7am)
Thursday April 4	.5 hours (6:30 am – 7am)

Starting Friday, you are scheduled to rotate into the IC position and will several in this capacity until Tuesday April 9. As such, you have been approved to work **up to** the following amount of OT:

Friday April 5	4.5 hours (.5 (6:30am – 7am) + 4 (3:30pm – 7:30pm))
Saturday April 6	12 hours (6:30 am – 7:30 pm)
Sunday April 7	12 hours (6:30 am – 7:30 pm)
Monday April 8	12 hours (6:30 am – 7:30 pm)

At this time, you are scheduled to travel back once Nic arrives to replace you on Tuesday April 9.

Monica Smith
US EPA Region 6
Superfund Division
Enforcement & Regulatory Compliance Group
1445 Ross Avenue
Dallas, TX 75202-2733
214-665-6780 office
469-766-3398 cell
214-665-6660 fax